



**The Parker Foundation**

GERALD T. & INEZ GRANT PARKER

THE PARKER FOUNDATION  
2604-B El Camino Real, #244  
Carlsbad, CA 92008

**GRANT PROPOSAL COVER SHEET**

Date of application: \_\_\_\_\_

Organization name: \_\_\_\_\_

Year organization was founded: \_\_\_\_\_ Tax Identification Number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

Website address: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Email: \_\_\_\_\_

Contact person and title (if not Executive Director): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Grant amount requested: \$ \_\_\_\_\_

Purpose of grant: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CHECKLIST (Provide 1 original set of narrative and supporting documents outlined below. **Please do not provide double sided copies, and do not staple, clip or bind the proposal**, including any supporting documents-all documents will be scanned)

A. Narrative (should not exceed 3 pages-letterhead preferred)

1. Describe use of funds/project
2. Degree to which project is beneficial to San Diego
3. Number of persons affected
4. Provide method to support measurement of results
5. Agree to provide 6-month report
6. Describe your universe
7. Signed by Executive Director

B. Supporting Documents

1. Grant Proposal Cover Sheet Completed (insert before narrative)
2. IRS 501(c)(3) letter & FTB 23701(d) letter
3. Board of Directors List
4. Budget for the Organization
5. Budget for the Project (include source of funding - committed, conditional or potential)
6. Annual Financial Report (latest Audited Financial Statement preferred or pertinent pages from latest Form 990)
7. Financial Statements:
  - a) Balance Sheet (Assets/Liabilities) for the most recent quarter, and
  - b) Income Statement [an Income statement is also known as a Profit/Loss Statement] (Revenue/Expenses) from the end of the Annual Financial Report referenced in #6. above, to the latest quarter.